Interdepartmental Property Transfers



Please complete this form and forward to:

Property Control, Campus Police Building Room 113A, or fax to 504-280-5469

This form is required to transfer equipment from a department's moveable equipment inventory. Please complete all information required and forward to Property Control.

DATA ON EQUIPMENT			
UNOÁÓæ&{ å^ #	Serial #	Description	Location (Bldg./Room
TRANSFERRING	DEPARTMENT		
Department			ÁÍÖæe^ ká
Name		Signature	Phone
RECEIVING DEP	ARTMENT -		
Department			
Þ^, ÁĞ[&ææ¶i;}KÁBuilding			
Name		Signature	Phone